

Roselle Catholic High School Founding Families Tuition Assistance Program



Application

The Founding Families Tuition Assistance Program was created by Roselle Catholic alumni as a way of assuring that the “gift” they were afforded by their parent’s ... the opportunity to attend and graduate from RC ... remains available to the next generation of students, particularly those who may benefit the most, but find it difficult to meet the tuition demands.

More than anyone, alumni know the value of their “RC experience”, and realize the sacrifice and financial “investment” their parents made in assuring a Roselle Catholic education. This is why Roselle Catholic alumni initiated, offer, and administer Founding Families Tuition Assistance ... to help today’s students attend Roselle Catholic ... at the same time, paying tribute to their parents, and the “gift” their parents gave them.

The program is designed to financially assist the families of student’s desiring to attend Roselle Catholic faced with financial hardship or unusual financial circumstances. Typically, a Founding Families scholarship represents tuition assistance of \$2,500 per year to a recipient family for the years the student attends Roselle Catholic and remains in acceptable academic standing.

Recipients are selected by an independent committee comprised of the program’s donors, with selection based on the following priorities: 1) financial need, 2) desire to attend RC, and 3) the student’s academic performance.

We appreciate your interest in Roselle Catholic and taking the time to complete this application. As alumni of Roselle Catholic, we believe you’ll find both to be very worthwhile.

1 Student Information

Check one: Incoming Freshman Transfer to Grade (circle) 10 11 12

Student’s First Name Middle Last Male Female

Home Address City State Zip Code

() - _____ / / _____
Home Telephone Number Date of Birth (month/day/year)

Current School Name: _____ School City: _____

Current Tuition: \$ _____ Per Year Total Amount Family Currently Pays Toward Tuition: \$ _____ Per Year

2 Parent / Guardian Information

If there are two parents/guardians in the household where the student resides, list both. If the parents are divorced or separated, only the parent with legal custody should include their information.

Mother / Guardian	Father / Guardian
<hr/>	<hr/>
<i>Last Name</i> _____ <i>First</i> _____	<i>Last Name</i> _____ <i>First</i> _____
<hr/>	<hr/>
<i>Social Security Number</i> _____ <i>Age</i> _____	<i>Social Security Number</i> _____ <i>Age</i> _____
<hr/>	<hr/>
<i>Address</i> _____	<i>Address</i> _____
<hr/>	<hr/>
<i>City</i> _____ <i>State</i> _____ <i>Zip Code</i> _____	<i>City</i> _____ <i>State</i> _____ <i>Zip Code</i> _____
<hr/>	<hr/>
<i>Home Phone</i> _____ <i>Cell Phone</i> _____	<i>Home Phone</i> _____ <i>Cell Phone</i> _____
<hr/>	<hr/>
<i>Email Address</i> _____	<i>Email Address</i> _____
<hr/>	<hr/>
<i>Occupation / Title / Rank</i> _____ <i>Work Phone</i> _____	<i>Occupation / Title / Rank</i> _____ <i>Work Phone</i> _____
<hr/>	<hr/>
<i>Employed By (name)</i> _____ <i>How long?</i> _____	<i>Employed By (name)</i> _____ <i>How long?</i> _____
<hr/>	<hr/>
<i>Employer's Address</i> _____	<i>Employer's Address</i> _____
<hr/>	<hr/>
If self employed, check box <input type="checkbox"/>	If self employed, check box <input type="checkbox"/>
If employed less then 6 months, name prior employer:	If employed less then 6 months, name prior employer:
<hr/>	<hr/>
<i>Employer's Name</i> _____ <i>How long?</i> _____	<i>Employer's Name</i> _____ <i>How long?</i> _____
<hr/>	<hr/>
<i>Employer's Address</i> _____	<i>Employer's Address</i> _____
<hr/>	<hr/>
If Guardian, please state relationship to student:	If Guardian, please state relationship to student:
<hr/>	<hr/>
<hr/>	<hr/>

③ Family Information

In which household does the student reside (mother, father, guardian): _____

Number of individuals who reside in your household (the household of the custodial parent(s)/guardian):

Parents/Guardians: _____ Children: _____ Other*: _____

If Other, please explain relationship to Parent/Guardian: _____

Current marital status/housing arrangement of custodial parent(s)/guardian:

- Single
 Married
 Divorced*
 Separated*
 Divorced/Remarried*
 Widowed
 Residing w/Significant Other

***If divorced, divorced/remarried or separated, please complete the questions in the box below.**

Non-custodial parent: _____

<i>Last name</i>	<i>First name</i>	<i>Middle</i>
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Do you receive or pay child support/alimony?
 Receive
 Pay
 Neither

Total amount of child support received or paid for all of last year: \$ _____

According to court order, when will child support end? _____ (month/year)

Is there any agreement specifying a contribution for the education of this student?
 Yes
 No

If YES, how much per year?
 By Father \$ _____
 By Mother \$ _____

Who claimed the student as a dependent on their prior year tax return? _____

Number of dependent children who will attend a tuition charging school (daycare, Pre-K, elementary school, high school, college) in the fall of next year, including the student of this application: _____

In order of oldest to youngest, please list all your other dependent children attending tuition-charging school(s), not including the student for whom you are submitting this application:

<u>Dependent Last Name</u>	<u>First Name</u>	<u>Age</u>	<u>Grade</u> <small>Currently</small>	<u>School Name</u> <small>City & State</small>	<u>\$Tuition</u> <small>Per Year</small>	<u>\$ We Pay</u> <small>Per Year</small>
1. _____	_____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____	_____

If there are additional dependent children please include them on a separate sheet and attach

4 Financial Information

Please answer all applicable questions, filling in the \$ amount, or "O" if an amount does not apply.

Total "Adjusted Gross Income" as reported on most recent IRS 1040, 1040A or 1040EZ of the household (or custodial parent/guardian): \$ _____

Total "Tax Paid" as reported on most recent IRS 1040, 1040A or 1040EZ of the household (or custodial parent/guardian): \$ _____

Do you rent or own your residence? Rent Own

If renting, what is monthly rent payment? \$ _____
Amount paid by household: \$ _____
Amount paid by other source(s): \$ _____

If you own your residence, what is monthly mortgage payment? \$ _____

Do you own real estate other than your primary residence? Yes No
If YES, what is fair market value? \$ _____
What is amount still owed? \$ _____

Do you own a business or are you self-employed? Yes No

Value of loans/gifts from friends or relatives: \$ _____ per year

Do you receive any form of public assistance? Yes No
If YES, please complete the appropriate questions in the box below.

Cash Assistance (TANF):	\$ _____ per year
Food Stamps:	\$ _____ per year
Social Security Income (SSI/SSD, etc):	\$ _____ per year
Housing assistance (Sec 8, HUD, etc):	\$ _____ per year
Foster care income:	\$ _____ per year
Other non-taxable income (Workers Comp., Disability, Pension/Retirement, etc):	\$ _____ per year

If you responded to any of the questions in this box, you must submit documentation of total received for past year

5 Other Information

If the student or your family has any unusual financial circumstances, which you would like to explain, or if your situation requires further explanation beyond the scope of this application, please write a brief explanation on a separate sheet and attach. Also, please attach any relevant documentation that will support the situation.

Processing This Application

Please fill-in all necessary questions

- ➔ It is important to answer all questions, except those that are indicated as an either/or question.
- ➔ If a question does not apply to your specific circumstance just indicate “n/a” as a response.
- ➔ Questions contained in gray boxes need to be filled only if they apply to your circumstance. If they do not apply to you, these can be left blank.
- ➔ Questions that ask for a \$ amount as a response should be filled in with the appropriate \$ amount, or “0” if a dollar amount does not apply to your circumstance.

Kindly submit required documentation

It is important to include the requested documentation with this application. Without the proper documentation it is difficult for the selection committee to accurately assess the financial situation of the applicant.



Please check the boxes below of the documentation that applies to your circumstances and which is enclosed with your application.

- Copy of most recent Federal Tax Return, 1040 Form - mandatory for all applicants
- Documentation of Child support - if applicable to your circumstance
- Documentation of Public Assistance - if applicable

A detailed description of required documentation is included on the next page.

Parent or guardian signature

Kindly certify that you have answered all questions truthfully and that you have submitted documentation of your household income and financial situation. Please understand that by signing this application, you know that if any information submitted is found to be false or misleading, it can result in your application being declared ineligible for consideration.



Print Name of Parent/Guardian

Signature of Parent/Guardian

Date

Please send application with documentation to:



Roselle Catholic High School
Founding Families Tuition Assistance
350 Raritan Road
Roselle, NJ 07203

For Priority Consideration,
should be postmarked by

January 15th



Explanation of Required Documentation



**For all documentation, please send photocopies only.
Do not send originals, as we cannot return paperwork.**

**IF YOU HAVE NOT YET FILED A 2007 IRS TAX RETURN:
THEN A 2006 IRS 1040 FORM FOR BOTH PARENTS OR GUARDIANS IS NEEDED.**

A complete copy of your Federal Tax Form 1040, 1040A or 1040EZ as filed with the IRS, with any Schedules, and/or the copy of the IRS 1040, 1040A or 1040EZ of any wage-earning person claiming the student as a dependent, or residing with the applicant needs to be submitted.

It is not necessary to submit your New Jersey State 1040 Form.

**IF YOU DO NOT FILE AN IRS FORM 1040 AND RECEIVE ONLY NON-TAXABLE INCOME:
THE REQUIRED DOCUMENTATION NEEDS TO BE SUBMITTED.**

Copies of your Social Services statement (TANF), Food Stamps Documentation, Housing Assistance documentation, Student loans and/or grant documentation, Social Security income statement.

**IF YOU RECEIVE CHILD SUPPORT:
PLEASE SUBMIT RELATED DOCUMENTATION.**

A copy of a most recent child support check and indicate how frequently it is received.

**IF YOU RECEIVE ANY FORM OF PUBLIC ASSISTANCE:
PLEASE SUBMIT DOCUMENTATION.**

A copy of the documentation of any other income or support you received during 2007, including: Cash Public Assistance; Food Stamps; Social Security; SSI; Section 8 Housing Assistance; Unemployment Benefits (obtain a statement from NJ Department of Labor listing your benefits for 2007); Foster Child Income; Disability Benefits.

We greatly appreciate the amount of personal time it takes to prepare and submit the documentation needed to complete this application. Please know we would not ask you to spend the time, nor would we ask for this level of documentation, were it not necessary to our process of selecting applicants. So, thank you!